



**Town of Arlington, Massachusetts**  
**730 Massachusetts Ave., Arlington, MA 02476**  
**Phone: 781-316-3000**

**webmaster@town.arlington.ma.us**

## **Building Committee Minutes 01-21-2003**

### **TOWN OF ARLINGTON MINUTES REGULAR MEETING PERMANENT TOWN BUILDING COMMITTEE TUESDAY, JANUARY 21, 2003**

**PRESENT:** William Shea, Vice Chairman Robert Juusola  
 Thomas Caccavaro Suzanne Owayda  
 Kathleen Donovan Charles Stretton  
 Nancy Galkowski

**ABSENT:** John Cole Teresa DeBenedictis

**PARTICIPANTS:** Stefan Chaires, DRA  
 David Kale, Arlington Public Schools  
 Joe Drown, Bob Bell, Walter Jacob – Design Partnership of Cambridge, Inc.  
 Chris Hildreth, RDK Engineering

#### **DALLIN – S. CHAIRES**

On a **MOTION** made and seconded, it was VOTED to **approve Application for Payment No. 16 to Castagna Construction in the amount of \$105,837.66.** ROLL CALL VOTE: Unanimous (R. Juusola was not present for vote.)

#### **DESIGN REDUCTIONS**

- In an effort to reduce costs, discussion focused on reductions for the new Dallin design which would reduce the overall square footage of the building without eliminating any required program items. Reductions would include toilet rooms, gym size, and some miscellaneous areas for a total overall reduction of approximately 4200 square feet.

#### **GREEN DESIGN FEATURES**

- A meeting was held for the Dallin community on Thursday, January 16<sup>th</sup>, to review DRA's current sample analysis of the Dallin. DRA's goal is to incorporate various sustainable elements into the new Dallin design that will allow them to apply for LEED certification in order to have a certified building. In addition, it was suggested that application be made for the MTC grant. Because the application deadline is February 5<sup>th</sup> and certain components would have to be incorporated into the design at additional cost and due to time constraints in the bidding process, the PTBC decided not to participate in that process.

#### **NEXT MEETING**

- DRA will provide a value engineering review.

#### **THOMPSON & STRATTON – DESIGN PARTNERSHIP OF CAMBRIDGE INC.**

- Hand-outs:  
 o Elementary School Program Comparison (for review)  
 o Arlington Schools Project Directory (for any revisions)  
 o MTC funding outline  
 - Elementary School Program Comparison - Because the committee had questioned the higher square footage totals of the Thompson and Stratton designs, the architect provided the Elementary School Program Comparison which was reviewed by Mr. Bob Bell. The report compared the Stratton and Thompson programs as received by the architect to the programs at the Dallin, Brackett, and Peirce. Some of the issues noted in Mr. Bell's review included the 1400 square foot difference in classroom size between the Dallin and the Thompson. According to Mr. Bell, the Dallin classrooms were under the SBA size standard. Also noted were other spaces provided in the designs (special needs remedial spaces and kindergarten transitional spaces as well as remedial spaces for reading and speech) that did not exist in the Dallin, Brackett, and Peirce.

- As a result of the review, the committee felt that the SBA should be consulted on certain issues. It was also generally felt by the committee that the total square footage for the Stratton and the Thompson would have to be somewhat reduced.

- MTC Grant – Mr. Walter Jacob reviewed the funding process for the MTC grant and discussion followed.  
On a **MOTION** by Ms. Donovan and seconded by Ms. Owayda, it was VOTED to **award a contract with the Design Partnership of Cambridge Inc. consultant to perform a feasibility study not to exceed \$20,000.00 and also to begin the application process for design and construction funding.** ROLL CALL VOTE: Unanimous
- HVAC Systems – In an effort by the committee to minimize capital and operating costs associated with the new building designs, Mr. Chris Hildreth of RDK Engineering reviewed and commented on Mr. Shea's report regarding the proper sizing of heating and ventilating equipment.
- Next Meeting – February 11<sup>th</sup> at 6:00 p.m. in the Superintendent of Schools office.

#### **INVOICES**

On a **MOTION** by Ms. Donovan and seconded, it was VOTED to **approve Conn, Kavanaugh, Rosenthal, Peisch & Ford invoices (2) for legal consultation for the Peirce School project in the amount of \$861.00 and \$63.00.** ROLL CALL VOTE: Unanimous

#### **ADJOURNMENT**

The meeting was adjourned at 9:55 p.m.

Respectfully submitted,

Marie Carroll